

## 2022/23 BUDGET

CATEGORY	2022/23 Budget	Notes
Officers Honoraria	£ 13,440.00	Increased members honoraria rate of £40 per hour
Chief Officer Salary	£ 69,968.00	Based upon top salary full time (not current rate)
Staff Salary	£ 117,219.00	Maximum salary for office staff (incorporates any inflation or award scheme enhancements). Committee approval for 1.4 WTE Deputy Chief Officer (DCO) in 2022/23. 2023/24 1.0 WTE DCO.
Employers National Insurance	£ 23,172.00	Based on 15.05% less Employers Allowance of £5000 adjusted
Employers Pension	£ 5,616.00	Based on 3% Employers Pension Contributions for all employed staff
Staff and Member Expenses	£ 7,000.00	Return to normal is predicted including face to face meetings
Rent	£ 6,690.00	Rent increase of 3% for 2022/23. Internet included as part of rent.
Electricity	£ 732.00	New contract negotiated.
Telephone (office, mobile)	£ 1,500.00	Based on 2 year contract for all office mobile phones x5 and landline number diverted to mobiles. Renegotiate contract in August 2022.
Videoconference	£ 1,040.00	For contractors and CPH. Includes Zoom and Teams.
IT Support Contract	£ 2,375.00	Based on 5% increase annually. Includes 365 Licence.
IT Support (hardware)	£ 2,500.00	Contingency
Contractor Communications/Events	£ 4,300.00	Webinars, cloud recording and Gaggle mail. Includes AGM.
Office Insurance	£ 300.00	Based on current costs
Accountancy Fees	£ 1,910.00	Includes inflationary cost and any additional work required. Includes Sage package.
Information Commission Fees	£ 35.00	
Stationery	£ 200.00	
Postage	£ 300.00	Costs to cover one mailout to contractors and contingency for mail sent by Weltech.
Photocopier (printing, copying, hire)	£ 650.00	Renewed contract effective 1 April 2022.
Gifts	£ 500.00	
CPH Meeting Venue	£ 1,200.00	Based on 2x F2F meetings at current costs
CPH Meeting Member Expenses	£ 12,800.00	Based on 4x half day virtual meetings and 2x full day F2F meetings with 10 members for apologies. Based upon increased members rate of £40 per hour.
Professional Fees (consultancy, HR)	£ 2,000.00	Contingency for HR advice costs
Staff and Member Training	£ 3,200.00	
PSNC Levy	£ 61,844.00	Levy confirmed by PSNC for 2022-23
Corporation Tax	£ 100.00	No profit on savings for previous year but will be for future years although minimal as interest rates low.
Sundry	£ 500.00	
Marketing	£ 500.00	
<b>TOTAL</b>	<b>£ 341,591.00</b>	

### PROJECTED ANNUAL INCOME

Contractor Levy	£ 284,775.00
Bank Interest	£ 37.40
Event Sponsorship	£ 2,500.00
<b>TOTAL</b>	<b>£ 287,312.40</b>

<b>Profit / Loss</b>	<b>-£ 54,279</b>
Profit / Loss after investment added as identified below	

### Bank balance at 29 March 2022

Total money in CPH current account	£ 170,327.58	
Total money in CPH savings account	£ 75,000.00	
	£ 85,397.75	Three month reserve to be retained based upon expenditure from predicted budget above
	£ 63,561.80	Less diabetes, stockpiling and care homes
	£ 54,279.00	Less predicted overspend in 2022-23 (no overspend predicted in 2021-22)
	<b>£ 42,089.03</b>	<b>Total investment available in 2022-23 minus predicted overspend, less service money being held in account and three month reserve</b>